

CHALMERS TOWN COUNCIL MEETING
MONDAY, SEPTEMBER 14, 2015
MINUTES

The Chalmers Town Council held a regular meeting on Monday, September 14, 2015 at 7:15 p.m. in the Chalmers Town Hall. Council Members Marcus King, Clark Gick, Pat Pool and David Kurth were present. CP called the meeting to order and then led the Pledge of Allegiance. Minutes from the May and July meetings were read. CM Gick made a motion to accept the May and July minutes as read and CM Kurth gave a second. Motion carried by a vote of 4-0.

Guests present were Chay Reigle from the Monticello Herald Journal, town residents Ron Brown and Gary Stinson. Mr. Reigle informed the council that he would be covering the town's council meetings for the newspaper from now on. Mr. Brown informed the council that he has an electrical pole in his back yard that is about to fall down and has pictures to prove it. He would like to see the pole replaced but would like it moved so he can erect a fence. Council advised Town Manager Faith Willoughby to check the situation out as soon as possible. Mr. Stinson was concerned about the type of lighting that the park board will be putting up at the park's walking path. He stated that he lives across from the walking path and enjoys the scenery and would hate to see tall light poles with wires going every which way. Park Board President David Kurth advised Mr. Stinson that the park board has not yet decided on what lighting will be installed at the walking path but will take his suggestions into consideration. PBP Kurth also advised Mr. Stinson to please attend the park board meeting on September 22, 2015 at 7:00 p.m. at the Chalmers Town Hall.

Scott Robinson from K&R Waters was present to report on Chalmers' Wastewater Collection System. Mr. Robinson presented the council with copies of the report to review.

Town Engineer Ken Smith reported that the engineering study grant application for the wastewater project is ready to send to IOCRA and that hopefully the town should know by October or November if they have received the grant.

TM Willoughby discussed with the council possible changes to the town's burning and personnel ordinances. After much discussion, CM Gick stated that he would like to see the burning ordinance revised/updated.

A town report was submitted by TM Willoughby (see attached sheets). TM Willoughby informed the council that IMPA will install three

new IMPA signs in a couple weeks. CT Clawson read and presented the council with Resolution No. 3 (A Resolution Appointing A New Commissioner To The Indiana Municipal Power Agency). After some discussion, CM Kurth made a motion to appoint TM Faith Willoughby as the town's commissioner to IMPA. CM Pool gave a second and the motion carried by a vote of 3-0.

Utility Clerk Joyce Delashmit presented the council with a cash flow and a delinquent account report for the town's utilities.

Town Attorney Rebecca Trent informed the council that she has started an electronic records policy draft but has not quite finished it yet. She stated that she will email the finished draft before the next meeting.

TC Clawson presented a letter to the council from White County Area Plan Commission concerning the appointment of a town representative to sit on the Advisory Council On Small Town Affairs in service of the WCAP Commission 2016. CVP Gick suggested that the decision be tabled until next meeting.

Council scheduled an executive meeting for Tuesday, October 6, 2015 at 6:00 p.m. in the Chalmers Town Hall in which the council will review an employee's job performance.

Council decided to have Trick or Treat night on Halloween, Saturday, October 31, 2015 from 5:30 – 7:30 p.m. UC Delashmit informed the council that the CCVF Dept will hold their Halloween Party on the same night from 8:00 – 9:00 p.m. at the American Legion.

Department reports were given by Town Marshal Gary Adams and Park Board President David Kurth.

CT Clawson presented the council with sixty-eight claims totaling \$164,459.72. After a few questions, CM Kurth made a motion to pay all claims presented and CM Pool gave a second. Motion carried by a vote of 3-0. There being no further business, CVP Gick adjourned the meeting.

Clark Gick, Vice-President

Debra Clawson, Clerk-Treas.

CHALMERS TOWN COUNCIL MEETING
MONDAY, OCTOBER 12, 2015 ✓
MINUTES

The Chalmers Town Council met in regular session on Monday, October 12, 2015 at 7:00 p.m. in the Chalmers Town Hall. Council Members Marcus King, Clark Gick, Pat Pool and David Kurth were present. CP King called the meeting to order then led the Pledge of Allegiance. Minutes from the September 14, 2015 meetings were read. CM Gick made a motion to approve the minutes as read and CM Kurth gave a second. Motion carried by a vote of 4-0.

Ed Delashmit and Mike Hill were in attendance to present the council with copies of a Community Emergency Group Response Plan (booklet). After Mr. Delashmit explained the plan, the council thanked him and Mr. Hill for their dedication to the project.

CT Clawson read and presented the council with Ordinance No. 2015-3 (An Ordinance for Appropriations and Tax Rates) to be adopted. CM Gick made a motion to adopt Ordinance No. 2015-3 (2016 Budget) and CM Pool gave a second. Motion carried by a vote of 4-0.

CP King informed the council that the White County Area Plan Commission needs someone from Chalmers to sit on a committee for the county's New Comprehensive Plan. CP King tabled it until next council meeting.

Town Engineer Ken Smith stated that the town's wastewater engineering study grant application has been submitted to IOCRA. He presented a letter written to IOCRA explaining the difference between the Low to Moderate Income from the income survey versus the census survey. CP King signed the letter.

Town Attorney Rebecca Trent informed the council that she has not yet completed the town's electronic records policy but is still working on it.

Town Manager Faith Willoughby informed the council that the town currently has no leaf burning ordinance and that she would like to add it to the burning ordinance. She also mentioned that residents are still burning trash. TM Willoughby and Fire Chief Ed Delashmit will work on revising the burning ordinance.

TM Willoughby reported that a lot of town residents had water leaks in September and that IMPA will be raising their electric rates in January, 2016 by 1.4%. She also stated that she would like TE Smith to review the town's water tower report to see if the tower needs any repair and/or

maintenance done. CM Gick presented the council with a revised bid for the town's pick-up truck repairs and CT Clawson suggested that a conflict of interest form needs to be filled out. CM Kurth made a motion to accept the bid and CM Pool gave a second. Motion carried by a vote of 4-0.

Utility Clerk Joyce Delashmit presented the council with a utility cash flow report and a delinquent accounts report.

Council discussed and agreed to have two council meetings per month in 2016. On which days to have the meetings was tabled until next meeting. Council also scheduled an executive meeting for Monday, October 19, 2016 at 6:00 p.m. for an employee job performance review.

Department reports were submitted by TM Willoughby and TE Haynes. CT Clawson presented the council with seventy-six claims totaling \$235,456.10. After a few questions, CM Gick made a motion to pay all claims presented and CM Pool gave a second. Motion carried by a vote of 4-0.

There being no further business, the meeting was adjourned.

Marcus King, President

Debra Clawson, Clerk-Treas.